

COLLEGE SERVICES

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Fond du Lac Tribal and Community College is committed to all aspects of student learning and provides its students with opportunities for intellectual and social growth and development. The variety of student services available at Fond du Lac Tribal and Community College is designed to meet the needs of students and to provide a positive environment for academic learning and personal growth.

Academic Advising

Academic advising is an integral part of student success at Fond du Lac Tribal and Community College. All students have opportunities to discuss educational, career and personal goals with college counselors and advisors. Advising services include course selection assistance, transfer information, and goal setting.



Admissions

Student admission to Fond du Lac Tribal and Community College is managed through the Admissions Office of the Student Services Department. Applications for admission, college tours, brochures and other college information can be obtained from this department.

Bookstore

The college bookstore supplies books and related academic resource materials required to complete course work at Fond du Lac Tribal and Community College. New and used books, along with a wide variety of school-related items, are available to meet school and personal needs. Extended hours are posted during peak times, including the start of new semester periods.

Business Office

Tuition and fees due to the college are paid at the Business Office. Checks should be made payable to Fond du Lac Tribal and Community College. All financial aid disbursement is issued through this office. Extended hours are posted during peak times of need.

Career Resource Center

All Fond du Lac Tribal and Community College students have access to the resources and services of the Career Resource Center, located in the west wing of the building. Information on career exploration, labor market information, transfer requirements and job search techniques are available. Individualized career counseling is provided by the college counselors and advisors.

Center for Academic Achievement

The Center for Academic Achievement provides services to assist students with the challenges of college course work. Professional and peer tutoring is available at no cost to students. Help is also offered for building study habits, test-taking skills and time management. The Center for Academic Achievement is located in the west wing of the building.

Clubs and Organizations

Fond du Lac Tribal and Community College offers a wide variety of clubs and activities based on student interest and initiative. Existing clubs include Human Services Club, Anishinaabe Student Congress, Student Senate, Law Enforcement Club, Computer Science Club, Phi Theta Kappa, American Indian Business Leaders, and the Outdoor Recreation Club. New clubs can be formed, information on starting a new club is available by contacting the chief student affairs officer.



Child Care

Licensed child care services are available on the Fond du Lac Tribal and Community College campus. The child care service is operated by an independent contractor and is not operated by Fond du Lac Tribal and Community College. The child care center is open during regular day-school times, and serves a range of ages. Need-based financial assistance is available to eligible students. Child care services and availability are subject to change.



Computer Resources

Fond du Lac Tribal and Community College is proud of the computer facilities available to students. Computers are available for student use in several locations on campus. Two 35-station teaching labs are used for classroom instruction. One lab features Macintosh computers and one features Windows computers. Fond du Lac Tribal and Community College also has an open-use, 42-station computer lab in the west wing, and additional computer stations are available in the Center for Academic Achievement. All computers have high-speed digital Internet access and state-of-the-art software for desktop publishing, web-page creation, web-page navigation, email, graphics, spreadsheet and word processing. Scanners are also available for student use.



Financial Aid

In order to ensure students ability to access education, the Financial Aid Office staff at Fond du Lac Tribal and Community College help students in identifying and obtaining financial assistance in the form of grants, scholarships, loans and student employment. Financial aid is available to students with a wide range of personal situations, and students are encouraged to meet with the Financial Aid staff to discuss the process.

Distance Learning

To augment the courses offered to students, Fond du Lac Tribal and Community College participates in several distance learning networks. Courses can be delivered or received to/from any higher education institution in the state. Fond du Lac Tribal and Community College is unique in its ability to offer and receive courses via satellite across the country. Completing college courses via online learning is also available to students. Several courses are offered each semester that utilize the online learning environment.

Food Service

Lunches are available for purchase Monday through Friday on days school is in session. Vending machines for soft drinks and snacks are available in the Commons area during regular building hours. A gourmet coffee cart also operates on days when classes are in session.

Housing

Campus residence halls at Fond du Lac Tribal and Community College provide a convenient, safe, and comfortable place for students to live during their college experience. The residence halls at Fond du Lac Tribal and Community College are managed and supervised by a live-in Housing Director who is an employee of the college. Additional staff include student Residence Advisors who assist in the operation of the facility and help plan activities for residents. The facility has a 24-hour security system with video surveillance in public areas inside and outside the building.

The spectacular architecture and functional room designs combine to offer a pleasant environment for all residents. Individual apartment units are spacious, and room fees include the amenities of basic cable television, local telephone service, high-speed Internet



access, air conditioning, and all utilities including electricity, water, sewer, heat, and garbage pick-up service. Computer study stations equipped with Internet access and popular software applications are available for educational use.

The student housing complex consists of one building with two wings, offering accommodations for 100 residents. The apartment-style units come completely



furnished with furniture in the bedroom, living room and dining areas. Each unit has a kitchen with refrigerator, stove, sink, and food storage areas. All units contain at least one bathroom with shower. Each resident has a bed with mattress, study area with desk and chair, bookshelves, chest of drawers, and a wardrobe closet in their unit.

Common areas include student

lounge and laundry facilities. Ample parking is available near the building. The entire housing facility is a non-smoking area and alcohol-free. Residents in the housing complex have access to and participate in a wide range of activities including movie outings, barbecues, concerts, athletic events, and various cultural and community activities.

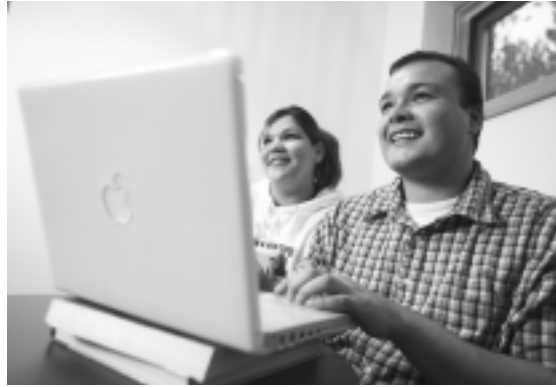


Ruth A. Myers Library/ Ojibwe Archives

The Ruth A. Myers Library/Ojibwe Archives, located on the second floor of the college, is central to the academic mission of the college. The library serves a dual capacity as both a tribal college and a community college library, providing library users a full range of services and access to materials supporting the Fond du Lac Tribal and Community College academic curricula and emphasizing Native American history, culture, and sovereignty, especially of the Anishinaabeg.

The library's in-house materials include monographic, audio-visual, newspaper and journal, and microform collections. Government document materials include Minnesota State documents on microfiche and federal documents as appropriate to the missions of the library and college. Native American materials are a major focus of all collection areas. Special collections include the Anishinaabe and Minnesota regional collections and a juvenile/young adult collection of American Indian materials.

The library's physical collection is accessed via an on-line catalog system linked with academic



libraries in Minnesota and other states. The library also provides electronic access to subject databases and indexes, some of which are full-text, and to the Internet. In addition, the library provides interlibrary loan to assist users in obtaining materials from other libraries.

Skills in library use are essential to the library's mission, and library staff emphasize their educational role by promoting library literacy. Integral to library services is the provision of reference and research assistance, available most hours the library is open. Library instruction is available to classes and individuals, being tailored to meet specific needs from general and point-of-use to subject-specific research.



Office for Students with Disabilities

Accommodations and support for students with documented disabilities are provided through the Office for Students with Disabilities. Students with documented disabilities are asked to make requests for services prior to the start of classes. Services through the Office for Students with Disabilities may include assistance with college procedures, academic and career counseling, auxiliary aids and adaptive equipment, advocacy, classroom and testing accommodations, accessibility information, and referrals.



Parking

Parking is provided by the college to all students, staff, and visitors. Handicapped parking is available in designated areas.

PROP: Providing Resources, Opportunities and Possibilities

The PROP Program at Fond du Lac Tribal and Community College assists students in making the adjustment to the rigors of college life. Through a supportive and caring environment, students work toward gaining the confidence and skills necessary to succeed in college and their future careers. Individual academic and career counseling, cultural enrichment events, and personal development workshops are available through the PROP Program.

Records Office

Student academic records and grade reports are maintained here. Students may obtain transcripts, registration materials, and academic petition forms through this office.

Student Identification Cards

All students enrolling in classes at Fond du Lac Tribal and Community College may obtain an official college identification card. Photos for student identification cards are taken at the beginning of each semester. For more information contact the Admissions Office.

Urban Outreach Program

Through the unique Urban Outreach Program, Fond du Lac Tribal and Community College provides educational opportunities to American Indian people living in the Minneapolis/St. Paul metropolitan area. The Urban Outreach Program works with students with a wide range of interests, achievement, and ability levels. Students can complete an Associate of Arts degree through the Urban Outreach Program. Professional certificate programs are also available, as well as the option of enrolling in courses for personal or professional enrichment. The Urban Outreach Program is located in south Minneapolis. For additional information, contact

Janice Denny, Director of Urban Outreach Program, at (612) 871-4209.

USDA Center of Excellence

Fond du Lac Tribal and Community College, in partnership with the United States Department of Agriculture-Natural Resources Conservation Service, operates a Center of Excellence on the campus. The Center of Excellence focuses on soil map compilation for use in high-tech digital applications related to natural resource



management. Participating students are introduced to scientific careers and learn about basic soil survey and soil science concepts. Students are also introduced to aerial photo interpretation, remote sensing fundamentals, and the application of soil survey information in Geographic Information Systems (GIS).

Fond du Lac Tribal and Community College was the nation's first American Indian land grant institution selected to establish a Center of Excellence. The federal Center of Excellence program supports partnerships and enhanced working relationships between United States Department of Agriculture agencies and American Indian tribes.

Customized Training and Continuing Education

The Customized Training and Continuing Education Department at Fond du Lac Tribal and Community College offers affordable training on topics that benefit the diverse needs of individuals, business and industry in the local community and beyond. The mission of the Customized Training and Continuing Education Department is to be the premier training source for individuals and organizations. The department is concerned with identifying individual, industry, business and community needs, organizing resources in the community and the college, and creating appropriate educational and cultural programs.



Customized Training is credit or non-credit based courses that are offered to a specific organization to upgrade skills, improve productivity, and provide professional development for workers at all levels. Fond du Lac Tribal and Community College provides fully customized training and educational materials; high quality, experienced trainers; flexible scheduling; friendly service; multiple delivery methods; and training sites located at the organization or on the college campus. As part of the Minnesota State Colleges and Universities system, the resources of 32 colleges are available to companies and organizations. With a strong commitment to education and the workforce, Fond du Lac Tribal and Community College provides the best in workforce development at the most affordable cost.

Continuing Education includes non-credit courses, workshops, conferences and seminars. Typical courses include topics relating to computer software applications, management/supervisory skills, sales, customer service, health care, public safety, technical training, environmental health and safety, industry quality and trades, and diversity training. Instruction for almost any topic can be arranged.

The goals of the Customized Training and Continuing Education Department are to provide:

- Continuing learning opportunities for people of all ages.
- Educational programs for persons wishing to upgrade present skills or learn skills that will enable them to explore new occupational areas.
- Cultural and enrichment activities for groups and individuals to enhance the quality of living in the community.
- Expanded use of college facilities and community resources.

Arrangements can be made through the Customized Training and Continuing Education Department for courses or workshops designed for professional, business, and industrial organizations, agencies and/or groups of private citizens. These learning activities can be delivered to groups of any size that share a common interest. Participants will have individual records maintained by the college and will receive certificates of completion.

Institute for Objective Human Understanding

Fond du Lac Tribal and Community College has accepted a unique role and responsibility in fostering diversity in society. The Institute for Objective Human Understanding at the college sponsors many learning opportunities related to respecting and understanding of differences of people from diverse backgrounds. The college is dedicated to the search for knowledge, and the right of every individual in our learning community to pursue that search with freedom, dignity, and security, regardless of race, ethnic heritage, gender, age, religious affiliation, sexual preference, or physical ability.

Fond du Lac Tribal and Community College is committed to the development of multi-cultural learning in an atmosphere of caring. All members of the college community share a responsibility to ensure that Fond du Lac Tribal and Community College is an open and welcoming community for all who enter. The Institute for Objective Human Understanding was established through a W.K. Kellogg Foundation grant.

International Education Program

Fond du Lac Tribal and Community College welcomes students from all around the globe. As a tribal institution, we are deeply committed to indigenous people, both on a domestic and international level, and we are committed to providing educational opportunities for under-represented populations. We want our learning opportunities to be available to people from countries and cultures different than our own.

At the heart of our International Education Program at Fond du Lac Tribal and Community College is our excitement to share the Anishinaabe culture. The philosophy, tradition, spirituality, nature world view, and language is integrated into international and domestic exchange students' studies, providing students with general education and technology competence.

Fond du Lac Tribal and Community College encourages and seeks to establish partnerships and collaborations with higher education institutions located throughout the world. Possible activities include educational exchanges of students and faculty, both in person and via high performance computer technologies. Fond du Lac Tribal and Community College has established agreements with indigenous colleges in New Zealand and Australia. Information regarding the International Education program is available by contacting Shirley DeFoe at 218-879-0829.



Museum and Cultural Learning Center

In a joint effort between Fond du Lac Tribal and Community College and the Fond du Lac Reservation, a Museum and Cultural Learning Center is located at the intersection of Big Lake Road and University Road in Cloquet. The new Museum and Cultural Learning Center will be one component of the Veterans Memorial Park at the site.

The establishment of the Museum and Cultural Learning Center is a direct response to the 1990 American Indian Repatriation Bill, which urges the return of sacred ceremonial items to their tribes. The Museum and Cultural Learning Center will house, preserve, and display any artifacts returned to the tribe. Educational workshops and seminars will also be conducted at the Museum. The American Indian Higher Education Consortium (AIHEC) of Tribal Colleges, in cooperation with the Log Homes Council and with the programmatic and technical assistance from the Smithsonian Institution National Museum of the American Indian, put together a plan to secure a museum building for each tribal college. The Science Museum of Minnesota assisted in planning and production of the displays for the Fond du Lac Museum and Cultural Learning Center.